

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

POORNAPRAJNA COLLEGE

1.2 Address Line 1

POORNAPRAJNA COLLEGE

Address Line 2

VOLAKADU, UDUPI

City/Town

UDUPI

State

KARNATAKA

Pin Code

576101

Institution e-mail address

poornaprajnaclg@yahoo.co.in

Contact Nos.

0820-2520459

Name of the Head of the Institution:

Dr. B. JAGADEESH SHETTY

Tel. No. with STD Code:

0820-2524453

Mobile:

9448868868

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This is EC no. is available in the right corner- bottom

Of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	-	2005	Five yrs
2	2 <sup>nd</sup> Cycle	A	3.15	2011	Five yrs
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR : 2010-11 submitted to NAAC on 31-12-2011 (DD/MM/YYYY)
- ii. AQAR : 2011-12 submitted to NAAC on 30-09-2012 (DD/MM/YYYY)
- iii. AQAR: 2012-13 submitted to NAAC on 30-09-2013 (DD/MM/YYYY)
- iv. AQAR: 2013-14 submitted to NAAC on 30-09-2014 (DD/MM/YYYY)
- v. AQAR: 2014-15 submitted to NAAC on 30-09-2015 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Commerce Vocational

1.11 Name of the Affiliating University (for the Colleges)

MANGALORE UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-----		
University with Potential for Excellence	-----	UGC-CPE	-----
DST Star Scheme	-----	UGC-CE	-----
UGC-Special Assistance Programme	-----	DST-FIST	-----
UGC-Innovative PG programmes	-----	Any other ( <i>Specify</i> )	-----
UGC-COP Programmes	-----		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	-
2.9 Total No. of members	13
2.10 No. of IQAC meetings held -	4

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Chemistry and Life
2. Adhunik Hindi Sahitya ke Naye Vimarsh
3. Statistical Computing

2.14 Significant Activities and contributions made by IQAC

1. Organizing P.T.A meeting twice a year, Parent teacher interaction
2. Preparing student profile
3. Conducting campus experience survey, exit survey, evaluation of teacher performance, Parents- Teachers Interaction.
4. Organizing Aptitude test and orientation programme for first year student.
5. Monitoring extra curricular activities through various associations.
6. Organising outreach programmes
7. Organising programmes at the adopted village
8. 2 days orientation program for Teachers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. Organising inter-college sports tournament</li> <li>2. Installation of Rolling shield for throw ball women</li> <li>3. Organising National Seminar in Chemistry</li> <li>4. Workshop in Physics to commemorate International year of light.</li> <li>5. Organising National Seminar in Hindi</li> </ol>	<ol style="list-style-type: none"> <li>1. Expecting at least 4 university rank</li> <li>2. Got 2 ranks in previous academic year</li> <li>3. Good result:90% above in all streams</li> <li>4. Organised more than 45 extra curricular activities</li> <li>5. Organized inter collegiate competitions and cultural programme</li> <li>6. Certificate course beneficiaries exceeding 150</li> </ol>

6. Remedial coaching for slow learners. 7. Special training for advanced learners 8. Career guidance programs. 9. Research activities of students 10. Research activities by staff 11. Academic oriented value based curricular activities 12. Intercollegiate programs 13. Conducting certificate courses and start new ones 14. To conduct academic audit 15. Conduct out reach program	7. Students underwent training in research at PPISR,JNCAR 8. 2 students attended summer course in Mathematics, 8 students awarded with inspire scholarship 9. 140 students got placements 10. Mathematics model Exhibition 11. Chemistry Model exhibition 12. Social science exhibition 13. Rolling Shield installed. 14. National conferences organised. 15. Students conducted intercollegiate competitions.
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\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

- |                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Directions given to prepare for NAAC accreditation and prepare SSR.<br>2. To organise more outreach programme<br>3. To conduct new certificate courses |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	05			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	14	14	14	14
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	BA, B.Sc, BCOM, BBM. B.Com. (Voc), M.Sc., M.Com.
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- |                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. II B.Sc. Mathematics syllabus is updated</li> <li>2. II B.Com. Syllabus is revised,</li> <li>3. I year language syllabus is revised</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- |                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Post graduate course in M.Sc. Mathematics,</li> <li>2. Post graduate course in M.Com.</li> <li>3. B.Com. Vocational</li> </ol> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	04	10		46

2.2 No. of permanent faculty with Ph.D.

06
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	01	06
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	47	2
Presented papers	5	28	1
Resource Persons	--	--	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- |                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Students trained at research centres</li> <li>• Astronomy club activities</li> <li>• Certificate courses in development of techniques</li> <li>• Science model Exhibitions organised in adopted village</li> <li>• Mathematics chart and model exhibitions for Udupi district</li> <li>• PG students conducting programme for undergraduate students</li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2.7 Total No. of actual teaching days During this academic year

182
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Hall tickets are issued online.  
Photocopy of Answer books made available

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS-12	BOE-06	
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2.10 Average percentage of attendance of students

88.10

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III B.A	26	-	15.38(4)	11.53 (3)	61.54 (16)	88.46
III B.SC	152	67.76 (103)	21.71(33)	1.97 (3)	3.94 (6)	95.3
III B.COM	158	74.05 (117)	18.35 (29)	3.1 (5)	0.6 (1)	96.2
III BBM	104	22.11 (23)	28.84(30)	20.1 (21)	13.46 (14)	84.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Analysing the academic results of individual departments
- Remedial classes are made compulsory for slow learners
- Feedback of teachers performance 10% in each class
- Students counselling through academic counsellors scheme
- Presenting action plan and achievements of departments
- PTA meeting

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	----
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	10
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	03	18
Technical Staff	-	-	-	-

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- All teachers have been asked to apply for Minor Research Project
- T.A and D.A facilities are provided for teachers who attend seminars and paper presentation
- Financial Incentives are provided to teachers who have completed M.Phil and Ph.D
- Ph.D Scholars are being honoured .
- O.O.D facilities are given for Management staff.
- Students are encouraged to attend seminars & classes. They are also encouraged for interaction programmes with famous scientists.
- Flexibility in time table to attend research course work
- Interaction with scientists of international reputation.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		11	11	
Outlay in Rs. Lakhs		10,35,000.00	7,42,500.00	

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	01	07	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received	Used
Major projects					
Minor Projects	1 & half	UGC	10,35,000	7,42,500	2,73,979
Interdisciplinary Projects		NIL			
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)					
Total					

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	2	1	-	-
Sponsoring agencies	UGC	UGC	DST		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
		1		1	1	

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Two day workshop on Electrical Electronics and Optical Instruments in collaboration with KSTA
2. One-day workshop in Connection with celebration of International Year of Light-2015
3. Mock KVPY exams for Udupi District Students
4. Awareness programme about astronomical events.
5. Annual camp of NSS at Government PU College, Hebri, Udupi.
6. Blood donation camp
7. Tree plantation
8. Beach cleaning
9. Science Model exhibition at adopted villages
10. Sky watching programme
11. Heritage awareness programme through heritage club
12. Involvement of History department with INTACH in the preservation of monuments projects at Barkur.
13. Mathematical Models and Charts exhibition for high school students of Udupi district.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities		Existing	Newly created	Source of Fund	Total
Campus area		6.49acres	-		6.49 acres
Class rooms		26	04		30
Laboratories	Botany	2	-		2
	Zoology	1	-		1
	Chemistry	2	1	Management	3
	Physics	2	-		2
	computer	1	-		1
Seminar Halls		4	-		4
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			2 telescopes		

Value of the equipment purchased during the year (Rs. in Lakhs)			1.4	management	1.4
Others	Research Lab	02	-	-	-
	Museum	01			
	Sports complex	01			
	NCC Room	02			
	Library	01			

#### 4.2 Computerization of administration and library

EASY LIB SOFTWARE installation for easy operation of daily activities in library  
Upgrading Robo Vidya in office

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	54334	3730393.18	961	155395.00	55295	3885788.18
Reference Books	6165	266929	9	2483.00	6174	269412.00
e-Books	51000					
Journals	98	104562.56				
e-Journals						
Digital Database						
CD & Video	121	13120.00				
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17		17	10				
Added								
Total								

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Course in Nursery techniques
- Tally classes
- Certificate course in mathematics software

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

31650.00

ii) Campus Infrastructure and facilities

17.0 lakhs

iii) Equipments

144591

iv) Others

241837

**Total :**

2118078.0

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. One day orientation programme for the first year students on reopening day of every academic year
2. Notices about scholarship, fee concessions are duly posted on the notice board.
3. System of arrangement to obtain government scholarships to eligible candidates.
4. Providing facilities for online application for scholarships
5. Applying online for career advancement guidance for submission of application
6. Arranges for financial assistance to economically weaker and needy students through philanthropists and PTA.
7. Arrangement for commutation from residence

#### 5.2 Efforts made by the institution for tracking the progression

- Conducting aptitude test for first year students
- Arrangement of parents meeting
- Analysing the result and identifying slow learners and advance Learners and conducting remedial classes and add on courses.
- Staff counsellors arrangement
- Student mentor programme
- Viva at the end of practicals

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1403	35	--	--

(b) No. of students outside the state

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(c) No. of international students

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Men	No	%	Women	No	%
	475	33.03		963	66.96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
352	70	56	925	-	1403	355	78	51	950	--	1434

Demand ratio

Dropout % NIL

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Books and magazines for competitive exam through career guidance cell
- Skill development through tally, managerial skill etc.
- Conducting mock test for KVPY
- Providing information, guidelines and training for INSPIRE
- Conducting mathematics class for competitive exams in combination with science association and mathematics department
- MOU with Prithvi Institute of management
- Certificate course in Prakrith
- C language, Latek and Scilab for M.Sc. students

No. of students beneficiaries

250

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- Personalised counselling of students through parents teachers meeting
  - Providing books for competitive exams like UPS,KAS,IBPS etc.
  - Providing magazines like employment news, competitive success review, Udyoga Mitra
  - Interaction with Alumni Ms Mrunalini (Wipro WASE, New Delhi)
  - Interaction alumni Ms Sharadha Rao(higher studies & Research in photonics)
  - Tally Course ( with help of computer Dept) from 30-12-2013(in two batches ongoing)
  - Arranged a talk on “job & Career in an Integrated Science Area “for science students by Sri Kshithisha Acharya on 4-02-2014
  - Conducted Competition in GK Aptitude Test & competition Facing the Interview
- Campus Interview Result:  
 TCS(open Ignite): 03      WIPRO WISTA: 11      INFOSYS : 21      Tech Mahindra:02  
 NORTHEN TRUST:16      IBM BPO : 05      TCS BPO: 30      GET IT info & dci:17  
 Bajaj Capital :03

No. Of students benefitted

300

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
9	241	85	--



## 5.8 Details of gender sensitization programmes

- Institution has anti-harassment cell which organises programmes to create awareness among girl students
- A talk on 'Safety usage of domestic LPG'
- Interaction between senior female staff and girl students.
- Talk on self employment and self help group by Vasanthi Rao Koradkal

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	214	10,83,759
Financial support from other sources	23	71,400
Number of students who received International/ National recognitions		

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

##### **The Vision**

- Knowledge is endless
- Awareness is the true eye of the world
- Imparting instruction is the first and humblest attempt to serve this end
- Awareness leads to shaping an all-round personality, which is best done when young
- Such young people create a strong and nation
- A centre of education which has this end before it strives to be a centre of excellence in its modest way
- There by it serves socio-economic empowerment of the people at large
- It also becomes a means to realizing their dreams and becoming self-relying universal citizens

##### **The Mission:**

- Promoting education consistent with the statutes
- Imparting essential learning
- Providing opportunities for higher learning and research
- Developing creative skills in the youth in order to enable them to expand the scope of career option
- Moulding character, inculcating values and ideas in the youth
- Creating a conducive atmosphere where in the youth will imbibe the spirit and values of our culture and heritage
- Enabling the youth to see beyond formal education and to see life as ever changing and

#### 6.2 Does the Institution has a management Information System

##### **Yes**

- Periodically students council meeting is conveyed
- Feedback from student is given due weight age
- Regular faculty meeting are held
- The college staff council meets regularly to discuss and decide curricular and co curricular activities
- The Secretary of the college Managing Committee periodically meets the faculty and staff
- The matters discussed and decision taken at all the various levels are conveyed to the Poorna prajna College Managing Committee by the Principal and the Secretary
- Matters regarding finance are referred to the parent body, Udupi Shri Admar Mutt Education Council.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The BOS of the university frames the syllabus

Members of the faculty involve in revising the syllabus through their subject related associations.

A new syllabus is implemented approximately once in three years.

The final decisions regarding the implementation of the syllabus is taken by the university itself.

The lacuna in the syllabus is made up by the college by offering certificate courses in conventional fields of study and fields relevant to the times.

#### 6.3.2 Teaching and Learning

- Arranging guest lectures
- Remedial courses
- Seminars for advanced learners
- Additional library cards for advanced learners
- Department wise bridge courses
- Association activities based on the syllabus
- Certificate courses to put into practice what is learnt
- Made to answer old question papers and rewrite test question papers
- Books given through departmental libraries
- Books lent from the personal collection faculty

#### 6.3.3 Examination and Evaluation

- Two tests conducted per semester
- Answer papers given to students to go through
- Progress reports sent to parents
- Attendance monitored
- Internal assessment marks awarded in a transparent manner
- Question papers discussed in the class
- Re-test conducted if the case is found genuine
- OMR sheets used for objective type questions.

#### 6.3.4 Research and Development

##### **For Faculty**

- **OOD facility** provided for teachers going for seminars and presenting the research papers
- Incentives given to faculty in the form of points for API
- Increment given to faculty who have passed NET/SLET/M.phil/Ph.D
- Infrastructure facility provided for teachers undertaking MRP

##### **For students**

- Students are sent to research center such as PPISR and Jawaharlal Nehru Center for advanced scientific research
- Students getting projects under 'Inspire' scholarships are provided with research facilities in the college
- Students are encouraged to attend summer research programmes such as MTTs
- Research oriented Sky watch programmes are conducted
- Certificate courses in crystal growth, Epigraphy and Sky watch conducted
- Training given to students to answer entrance examination relating to research institutes
- Research facilities made available for Inspire scholars at Manipal University

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- New building for Post Graduate Courses
- Research journals subscribed
- New books for post graduate courses
- Internet facility provided
- Advanced instruments in the laboratories provided
- Multi-Gym facility; Separate section for lady students, indoor court facility
- Separate Library sections for P.G. Courses
- Department library for M.Sc. Mathematics and M.Com.

#### 6.3.6 Human Resource Management

##### **For Teachers:**

- Training programmes for teachers in campus and outside the campus
- Encouraged to become resource persons through extension/outreach programmes

##### **For students**

- Certificate courses in Tally, Web designing, graphics etc
- Activities oriented for HRD such as group discussions, debates, essay writing are conducted regularly through extra curricular activities. Credits are given to such programmes
- Students are trained to demonstrate experiments to high school teachers and students from other school and colleges
- Through NCC and NSS outreach programmes are conducted
- Through the heritage club, students are trained to reach out to the common people to create awareness.
- Software training for M.Sc. Students

### 6.3.7 Faculty and Staff recruitment

- Competent lecturers for Post graduation courses recruited
- Due weightage given nor NET/SLET
- Vacancies are advertised in at least two news papers and interviews are conducted by subject experts
- Candidates are selected only on the basis of merit, giving weight age to their qualification , knowledge and skills
- Involvement of stake-holders in the appointments
- Attractive salary packages are offered
- Measures are taken to retain good , skilled, knowledgeable teachers by revising their scales

### 6.3.8 Industry Interaction / Collaboration

- Regular industrial visits are arranged
- MOU's with research institutes and other educational institutions are established
- Campus recruitment drives held
- Experts from industry and research institutes are invited to interact with students

### 6.3.9 Admission of Students

- Done according to the governments guidelines
- All factors relating to social justice are met
- Fee concession given to economically backward students
- Scholarships given to advanced learners
- Care taken to address problems of physically challenged students
- Admission for Post graduation courses through university level online admission.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• All government welfare schemes for teachers coming under grant in aid implemented</li> <li>• Provident fund facility for teachers not coming under grant in aid</li> <li>• Loan facility at nominal interest rate provided through staff club</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• All government schemes for staff coming under grant in aid</li> <li>• Provident fund facility for those not coming under grant in aid</li> <li>• ESI facility</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Financial assistance for economically backward students</li> <li>• Emergency medical aid given</li> <li>• Hostel facility provided for deserving candidate</li> <li>• Mid day meal provided to students through an institute which is a sister concern of the management</li> </ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Mangalore University	✓	Management
Administrative	--	Mangalore University and Joint Directorate of Collegiate Education	--	Management and USAMEC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Computerisation of the tabulation scheme
- Online declaration of results
- Online submission of internal marks
- Online registration of students for examination
- Coded answer scripts to hide the identity of the students
- Speedy revaluation and announcement of results
- Xerox copies of answer scripts made available from 2015

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

- Providing financial assistance for seminars and workshops
- Providing financial assistance to needy students on recommendation by the Principal

#### 6.12 Activities and support from the Parent – Teacher Association

- Financial assistance given to economically backward students
- Financial support extended to conference/seminars
- Sponsoring the mid-day meal programme

#### 6.13 Development programmes for support staff

- Training is provided from time to time
- Training given in computer literacy

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plants planted by NSS volunteers
- Maintenance of existing gardens
- Management of waste materials through vermi-culture
- Regular campus cleaning by students
- Activities undertaken by the Eco club to sensitise the students towards the environment
- Water harvesting through natural means to a maximum extent

### Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Restricted entry of vehicle

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Orientation programme for teachers in the beginning of academic year
- workshop in software for mathematics for M.Sc.
- Monitored class attendance of the students
- Conducted remedial coaching for slow learners
- Enabled the advanced learners to conduct seminars,PPTs,to demonstrate practical's for high school staff & students
- As per MOU , arranged the research-oriented summer school for students at PPISR ;deputed 2 students for MTTs two students for summer school at JNCAR.
- Lecturers with 3 years experience are compulsorily sent for evaluation work .
- 3 new MRPS have been initiated.
- Conducted Certificate courses, Out-reach Programmes and Extension Activities as scheduled.
- Two national level seminars organised
- 1 state level workshop in statistics

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Personalised counselling for every parent and ward in which attendance, performance, progress and career advancement are dealt with.
- Students profile system is initiated.
- Disciplined and conducive atmosphere is provided.
- Though the institution offers only UG programme, importance is given for teachers as well as students to pursue research by encouraging and facilitating them to attend seminars, summer programmes, field surveys, participation in activities of heritage club ,PAAC ,Eco Club etc

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

- Gardens are maintained
- New plants are planted
- Drain water management
- Proper water flow is managed
- New building with good ventilation and light
- Vanamahostava in practised by NSS and NCC

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths**

- Increasing number of students
- Good location: Ideally located in the heart of city,there by students find it easy to commute.
- College is known as a college with difference due its good academic performance and discipline.
- Well qualified and committed faculty, competent to cater the needs of students
- The management known for its service to society by promoting about 30 educational institutions throughout the country , always extending support for student centred activities .
- The sister institution in the campus are very cooperative, providing opportunity for an optimum use of the facilities.
- Hostel facility for women students
- High degree of discipline with a stress on imbibing values of life, thus motivating the students to become responsive and responsible.
- MBA Institute in the campus, a motivational force
- Student – friendly academic atmosphere providing scope for healthy student teacher interaction

**Weaknesses**

- The rural back-ground of the students with lack of computer knowledge and English language
- College being an aided institution , no regular appointments by the government.
- The college timings are rigid owing to the problems of students coming from distant places.
- Due to a large girl student population the inability to hold curricular programmes beyond the class hours on a regular basis



### Opportunities

- PG courses especially in commerce stream, as there is increase in students strength.
- Taking up research projects in varied subjects ranging from science to commerce to Humanities.
- Involvement of students in project work and field surveys more actively and effectively, as the students are highly motivated for higher studies
- Conducting students centred activities with the object of creating a civic sense and understanding the nation of rule of law from practical perspective, as good number of students are in the age group 18 to 20
- Introduction of moral education in an informal way so as to internalize the social values of brotherhood as President of the Managing Committee is a Religious Head
- The college caters to a large number of women students in the district.
- Good post graduation center such as Manipal University are in the proximity which can be use for MOU

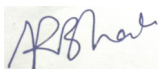
### Threats:

- Consistent fall in students strength in some combination
- The humanities stream largely neglected by the students
- Government policy of non –appointment of teachers on a regular basis
- A sense of uncertainty about the tenure among the management staff
- Fall in the educational standards in primary and high schools which affects the comprehending capacity of the students at the degree level
- Combination available to students on the decline.

## 8. **Plans of institution for next year**

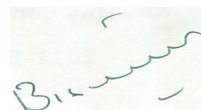
- New Chamber for Principal
- New staff room for commerce department
- Strengthening P.G. Courses.
- Outreach programmes at the adopted village
- Preparing for III Cycle of accreditation
- University level workshop in statistics
- State level workshop on GST.
- Regular programmes under EC and CC, Guest Lectures, Competitions to be conducted.

Name : Dr. Raghavendra A



Signature of the Coordinator, IQAC

Name : Dr. B. Jagadeesh Shetty



Signature of the Chairperson, IQAC